



# Nature Collective

CONNECT. EXPERIENCE. PROTECT.

## Educator I Job Description

**Reports to:** Education + Outreach Senior Director

**Location:** Solana Beach, CA

**Classification:** Part-time, nonexempt

**Compensation:** \$20.00 per hour

### Summary

Facilitate and support the school, family, public, and summer learning experiences/programs that inspire curiosity, enhance inquiry skills, connect to nature, and empower participants to take action to care for their environmental communities. Engage and work with a diverse range of professional colleagues and audiences, including staff, volunteers/interns, students, teachers, families, and youth.

### Responsibilities

- Create and maintain a safe, equitable and supportive learning environment
- Teach/Lead field-based and virtual activities and programs
- Conduct program preparation, clean-up and follow-up, including organization of materials, site walkthroughs, and instructor surveys
- Adhere to and uphold all Nature Collective policies and protocols
- Participate/Attend required meetings and training
- Assist in program evaluation
- Keep accurate records and submit reports and paperwork in a timely manner
- Commitment to valuing diversity and contributing to an inclusive work and learning environment



PO Box 230634 Encinitas, CA 92023-0634 | T 760.436.3944 | [naturecollective.org](http://naturecollective.org)

501(c)(3) Tax ID: 33-0358660 | Printed on recycled paper.

### **Qualifications**

- Demonstrated experience and/or interest in inquiry-based teaching
- Comfort working with youth and families in small and large groups
- Ability to connect and work with people different from yourself
- Comfort working and/or being in outdoor environments
- Experience working independently and as part of a team
- Flexibility in schedule
- Must be able to pass a live scan background
- Must provide a clear TB test, and other vaccinations as/if required

### **Preferred Qualifications**

- Prior out-of-school, classroom, or other related teaching/instruction experience
- Bilingual (written and spoken) in Spanish and English
- Familiarity of local wildlife and habitats
- Strong communication skills
- Familiarity with basic computer programs and software: email, calendars, documents

**Certifications:** None

**Supervisory Responsibility:** None

### **Physical Requirements**

- Stand, squat, bend, sit, and reach for extended periods of time (2+ hours) and lift and push up to 25lbs
- Able to hike a minimum of 2-3 miles on uneven substrate and/or elevation gain
- Conduct programming outdoors and/or using computer-based, virtual (video) platforms.
- Able, with or without an accommodation, to work in outdoor environments with uneven terrain and variable outdoor conditions, including heat, dust, chemicals, moisture, dense vegetation, and dryness



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- Position may include wearing associated personal protective equipment, including safety glasses/goggles, gloves, and face shield; as well as use of hand tools and machinery related to nursery and restoration projects

**Position Type/Expected Hours of Work**

- Be available 3-4 days per week, including occasional weekends and evenings (Monday and options Tuesday-Saturday); often 8:30am-12:30/1pm with seasonal 1:30pm-4:30pm shifts
- Part-time, non-exempt, year-round
- Variable schedule; 0 to 20 hours per week (e.g., 4-5 hour workday), occasional 8-hour days seasonally or for special programs;

**Travel**

- Must maintain a clean driving record and abide by the Drivers Policy
- Must be able to travel independently to the project site throughout San Diego County, such as to and from field sites at the San Elijo Lagoon Ecological Reserve and occasional visits to partner schools, and other parks/locations



## EMPLOYMENT APPLICATION

Submit this application, a cover letter, and resume to [HR@naturecollective.org](mailto:HR@naturecollective.org).  
Subject: Applications will be accepted from June 23, 2025 -July 18, 2025

We are an equal opportunity employer and do not discriminate against otherwise qualified applicants on the basis of race, color, religion, sex, gender identity, gender expression, pregnancy, national origin, ancestry, age, marital status, physical disability, mental disability, medical condition, sexual orientation, military or veteran status, genetic information and any other characteristic protected by applicable state or federal law.

Please carefully read and answer all questions.

### APPLICANT INFORMATION

|                                                                                                        |                       |                                                                                                 |
|--------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------------------|
| <u>EMPLOYEE'S NAME (LAST, FIRST, M.I.)</u>                                                             |                       | <u>TODAY'S DATE</u>                                                                             |
| <u>STREET ADDRESS</u>                                                                                  |                       | <u>APARTMENT/UNIT #</u>                                                                         |
| <u>CITY</u>                                                                                            | <u>STATE</u>          | <u>ZIP CODE</u>                                                                                 |
| <u>PHONE NUMBER</u>                                                                                    | <u>EMAIL ADDRESS</u>  |                                                                                                 |
| <u>POSITION APPLIED FOR</u>                                                                            | <u>DATE AVAILABLE</u> | <u>DESIRED SALARY</u>                                                                           |
| ARE YOU LEGALLY ELIGIBLE TO WORK IN THE U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO |                       | HAVE YOU EVER WORKED FOR THIS COMPANY? <input type="checkbox"/> YES <input type="checkbox"/> NO |

### EDUCATION

|                    |                                                                               |                      |
|--------------------|-------------------------------------------------------------------------------|----------------------|
| <u>HIGH SCHOOL</u> | DID YOU GRADUATE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO | <u>DEGREE EARNED</u> |
| <u>COLLEGE</u>     | DID YOU GRADUATE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO | <u>DEGREE EARNED</u> |
| <u>OTHER</u>       | DID YOU GRADUATE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO | <u>DEGREE EARNED</u> |

### EMPLOYMENT HISTORY (PLEASE INCLUDE 7 YEARS OF EXPERIENCE)

|                         |                                                                            |                 |
|-------------------------|----------------------------------------------------------------------------|-----------------|
| <u>COMPANY</u>          | <u>START DATE</u>                                                          | <u>END DATE</u> |
| <u>ADDRESS</u>          | <u>PHONE NUMBER</u>                                                        |                 |
| <u>SUPERVISOR</u>       | MAY WE CONTACT<br><input type="checkbox"/> YES <input type="checkbox"/> NO |                 |
| <u>RESPONSIBILITIES</u> |                                                                            |                 |
| <u>COMPANY</u>          | <u>START DATE</u>                                                          | <u>END DATE</u> |
| <u>ADDRESS</u>          | <u>PHONE NUMBER</u>                                                        |                 |
| <u>SUPERVISOR</u>       | MAY WE CONTACT<br><input type="checkbox"/> YES <input type="checkbox"/> NO |                 |
| <u>RESPONSIBILITIES</u> |                                                                            |                 |

| EMPLOYMENT HISTORY (CONTINUED)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                                   |                     |
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| <u>COMPANY</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     | <u>START DATE</u>                 | <u>END DATE</u>     |
| <u>ADDRESS</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     | <u>PHONE NUMBER</u>               |                     |
| <u>SUPERVISOR</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | MAY WE CONTACT<br>__YES      __NO |                     |
| <u>RESPONSIBILITIES</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                   |                     |
| <u>COMPANY</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     | <u>START DATE</u>                 | <u>END DATE</u>     |
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| <u>SUPERVISOR</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | MAY WE CONTACT<br>__YES      __NO |                     |
| <u>RESPONSIBILITIES</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                   |                     |
| <u>COMPANY</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     | <u>START DATE</u>                 | <u>END DATE</u>     |
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| <u>SUPERVISOR</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | MAY WE CONTACT<br>__YES      __NO |                     |
| <u>RESPONSIBILITIES</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                   |                     |
| REFERENCES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                                   |                     |
| <u>FULL NAME</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>RELATIONSHIP</u> | <u>COMPANY</u>                    | <u>PHONE NUMBER</u> |
| <u>FULL NAME</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>RELATIONSHIP</u> | <u>COMPANY</u>                    | <u>PHONE NUMBER</u> |
| <u>FULL NAME</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>RELATIONSHIP</u> | <u>COMPANY</u>                    | <u>PHONE NUMBER</u> |
| DISCLAIMER AND ACKNOWLEDGEMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                                   |                     |
| <p>I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired.</p> <p>I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to request and receive such information.</p> <p>In consideration for my employment, I agree to abide by the rules and regulations of the company, which rules may be changed, withdrawn, added or interpreted at any time, at the company's sole option and without prior notice to me.</p> <p>I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the company or myself.</p> |                     |                                   |                     |
| <u>SIGNATURE</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     | <u>DATE</u>                       |                     |